

PARKWOOD GREEN PRIMARY SCHOOL

# NEWSLETTER

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ISSUE

02nd FEB  
2023  
DATE

## DATES TO REMEMBER

- **Fri 9th Feb :**  
Swimming trials
- **Friday 10th Feb**  
Whole school assembly
- **Mon 13th Feb — Friday 24th Feb:**  
Year 6 swimming
- **Thur 23rd Feb :**  
F-2 Responsible pet program
- **Tue 21st Feb:**  
Open Afternoon 3.30pm-5.30pm
- **Fri 24th Feb:**  
Whole School Assembly
- **Mon 27th feb—10th Mar**  
Year 4 swimming

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# PRINCIPALS UPDATE

Welcome back!

It is with great pleasure that I welcome all our children, families and staff, back to school. And a special welcome to all our new families who have joined our community. I hope you all had a nice break and everyone is ready for the new school year. It is so wonderful to be back amongst this amazing community that give so much to make our school a unique and inspiring one. It has been such a delight to see our students come through the gates bubbling with excitement and huge smiles on their faces.

It has been so special to reconnect with parents, guardians, and carers once again. Our Foundations students have been enchanting and so ready for school. I would like to personally send out an enormous thank you for this community's assistance in having such an amazing and smooth start to the year.

Every class I visited this week were so settled and ready to start their year of new learning. We are all looking forward to a wonderful year of learning and achieving as a whole school community.

## ***The First Day of School***

*The first day of school could not have been merrier;*

*The teacher turned out to be a fox terrier*

*Who taught us to leap and taught us to bark*

*And chase little birdies all over the park.*

*For the rest of our lives we still had the spark*

*From the wonderful first day of school.*

**– Michael Leunig**

I love this poem and share this every year. I love how it captures the excitement and pleasure of a love of learning, and the important role that school plays in developing this in children.

## **School Council**

Our School Council is made up of a total of twelve members. Eight parents, three members of staff and one Community member. Each year some of the member vacancies are up for re-election. Membership is for 2 years. This year we have **4 parent vacancies**. Three positions will be for 2 years, and one position is a 12-month casual vacancy due to a parent leaving the school at the end of 2022.

### **Our current vacancies:**

4x parent position (Three 2 years positions and one 12-month casual vacancy)

1x Staff position

1x Community Member

If the number of nominations exceed the vacancies, we will have a community election.

### **Members with another year on School Council:**

Jocelyn Brabin (parent)

Gulsem Islay (parent)

Luan Walker (parent)

Nicole Tyrrell (parent)

Natalie Edwards (staff)

Bobby Kotevski (staff)

On behalf of the school, I'd like to thank our outgoing parent members, Tracey Ridsdale, Vidya Subramanian (has no more children at PGPS) Lesley Anderson (has no more children at PGPS) and Julie Harman. We thank them all for their commitment and contribution to Parkwood Green PS. Thank you! We also thank our outgoing staff member Elyse Edwards. Thanks for all your hard work and commitment to our School Council.

Nomination forms are available at the office from **Monday 6<sup>th</sup> February** and must be returned to the office by **4pm Monday 13<sup>th</sup> February**.

Please contact me if you require further clarity or information on the role. This is a great opportunity for new members of the school community to express their interest in nominating and being a part of the decision making at Parkwood Green Primary School. Members up for re-election can re-nominate.

#### School Council election process and timetable

Event	Date
a) Notice of election and call for nominations	Monday 6 <sup>th</sup> February 2023
b) Closing date for nominations	Monday 13 <sup>th</sup> February 2023
c) Date by which the list of candidates and nominators will be posted	Wednesday 15 <sup>th</sup> February 2023
d) Date by which ballot papers will be prepared and distributed	On or before Monday 20 <sup>th</sup> February 2023
e) Close of ballot	Monday 27 <sup>th</sup> February 2023
f) Vote count	Wednesday 1 <sup>st</sup> March 2023
g) Declaration of poll	Wednesday 1 <sup>st</sup> March 2023
h) Special council meeting to co-opt community members (the principal will preside)	
i) First council meeting to elect office bearers (the principal will preside)	Monday 27 <sup>th</sup> March 2023

#### Curriculum Days 2023

- Term 1 (Friday 27<sup>th</sup> Jan - first day of term)
- Term 2 (Monday 24<sup>th</sup> April - first day of term, day before ANZAC day)
- Term 3 (Monday 7<sup>th</sup> August- Literacy PD)
- Term 4 (Monday 6<sup>th</sup> November - Report writing before Melbourne Cup)

\*You will notice that the last day of school will no longer be a curriculum day as of next year. The Leadership Team and the Consultative Committee agreed that we need to ensure that we maximize our four curriculum days and use the allocated days for their intended professional learning/planning purposes.

#### Common Professional Practice Day 2023

- Term 2 – Friday 2<sup>nd</sup> June 2023

#### Other key dates for 2023:

- Tuesday 20<sup>th</sup> June – 3 Way Conferences (last week of Term 2)

**Assembly**

The whole school assembly provides an opportunity for the whole school community to meet and share student achievements for the week. In 2023, whole school assemblies will be held at 2:45pm Friday's, fortnightly starting **February 10<sup>th</sup>** in the schools courtyard. The school captains will generally conduct the assembly.

During occasions of inclement weather, leadership will consider the assembly program and determine whether or not to cancel assembly or to conduct the assembly via Webex (due to privacy concerns, WebEx assemblies will only be broadcast to classrooms) or a pre-recorded assembly. Our assembly will include the singing of the Australian National Anthem, flying of the Australian flags and communicating school and community messages and celebrations. Assemblies may be rescheduled to different times of the week for special occasions eg: Remembrance Day ceremony. Parents and community members are always welcome to observe the school assembly.

**Personal Property Brought to School and Personal Injury Insurance**

The school and DET do not accept any responsibility for damage or loss of private property brought to school by students, visitors or staff. Parents are asked to carefully consider whether any valuable items are brought to school by their children. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. As the Department does not hold insurance for personal property brought to schools and has no capacity to pay for any loss or damage to such property, students and staff should be discouraged from bringing any unnecessary or particularly valuable items to school. I ask that all items brought to school including uniforms are clearly named using permanent markers.

Parkwood Green and DET do not provide personal accident insurance or ambulance cover for students. Parents and guardians of students, who do not have student accident insurance/ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance or transport as well as any other transport costs.

**Uniform**

School uniform promotes a sense of identity, pride, cohesion and good order in a school. It allows students to feel equal and enhances individual student safety and group security, as well as enhancing the profile and identity of the school and its students within the wider community. The School Council Policy of Parkwood Green PS states that uniform is compulsory for the students of Parkwood Green. It is important that parents are vigilant in ensuring students' appearance reflects the expectations of the school community. We would appreciate your assistance in ensuring that a high standard of uniform is maintained. **Footwear such as thongs, crocs and light open toe sandals are not permitted for safety reasons.**

**COMPASS – Stay connected**

The Online Parent Portal allows parents to access up-to-date meaningful information about our school and your child's progress. Using COMPASS, parents will be able to use many features, including the ability to monitor their child's attendance, and enter an explanation for absence or lateness. Parents/ Carers will receive an SMS about important events that are occurring and be prompted to enter an explanation if their child is not at school. It is our goal to strengthen and streamline communication between home and school, so we can work together to best support students and their learning.

Parents who are yet to sign up, please download the App onto your phone **asap** and enter your unique code to get you connected. **We expect all parents to be on Compass.**

**Annual privacy reminder**

Our school collects, uses, discloses and stores student and parent personal information for standard school functions or where permitted by law, as stated in the [Schools' Privacy Policy](#)

Please take time to remind yourself of the school's collection statement, found on our website <http://www.parkwoodgreenps.vic.edu.au>

For more information about privacy, see: [Schools' Privacy Policy – information for parents](#). This information also available in nine community languages.

**Parent/Family Contact Details**

Please ensure your contact details are up to date at all times. If your mobile phone number changes please let the office know so we can contact you if necessary.

**Follow my journey beyond the curriculum and beyond the classroom walls on Instagram!**

An educational journey is one that is best shared together. I created this Instagram page to share all the wonderful things I do, see and learn as the proud principal of Parkwood Green Primary School.

Follow me on Instagram at: **theparkwoodprin**

Cheers and best of luck for a fabulous year.

Bobby Kotevski  
**Principal**



# Administration Reminders

## Camps, Sports & Excursions Funding

### What is CSEF?

CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student (Primary school student rate: \$125 per year).

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

### Are you eligible?

To be eligible for the fund, a parent or carer of a student attending a registered Government or non-government Victorian primary or secondary school must: on the first day of Term one, or on the first day of Term two

- a) be a holder of one or more of the eligible financially-means tested cards OR be a temporary foster parent, and;
- b) submit an application to the school by the due date

### Ready to apply?

If you are eligible for this funding and wish to apply in 2023, please fill in the attached CSEF application form and return it to the front office with a copy of your health care card.

If you received CSEF in 2022 you will not need to fill out a new application form unless you have a new student starting at the school this year who was not previously listed on the application.



## This is what our school values look like as positive behaviour.

	At all times	Learning Time	Break Times
<b>We show Respect</b> by	<ul style="list-style-type: none"> <li>Right words, right place</li> <li>Following staff instructions</li> <li>Speaking kindly and using our manners</li> <li>Caring for our environment</li> <li>Using toilets appropriately</li> <li>Monitoring noise levels</li> <li>Listening to other point of views</li> <li>Calling someone by their preferred name</li> <li>Being aware of our body language</li> </ul>	<ul style="list-style-type: none"> <li>Allowing others to learn</li> <li>Using digital technologies for learning</li> <li>Showing 'Whole Body Listening'</li> <li>One person speaking at a time</li> <li>Treating everyone fairly</li> </ul>	<ul style="list-style-type: none"> <li>Following the agreed game rules</li> <li>Playing fairly</li> <li>Taking care of our own and borrowed school equipment</li> </ul>
<b>We show Empathy</b> by	<ul style="list-style-type: none"> <li>Being kind to yourself, others and our environment</li> <li>Looking out and supporting others</li> <li>Trying to understand the feelings of others</li> <li>Considering how our words and actions can affect others</li> <li>Being inclusive</li> </ul>	<ul style="list-style-type: none"> <li>Supporting ourselves and others to regulate their emotions using Zones of Regulations and strategies Respectful Relationships</li> </ul>	<ul style="list-style-type: none"> <li>Helping others who are hurt or upset</li> </ul>
<b>We show Resilience</b> by	<ul style="list-style-type: none"> <li>Taking ownership of our own behaviours and actions</li> <li>Using '3 Step Telling'</li> <li>Trying to sort out minor problems before asking for help</li> <li>Using strategies taught through Respectful Relationships (positive coping, problem solving, stress management, help-seeking)</li> <li>Displaying a growth mindset</li> </ul>	<ul style="list-style-type: none"> <li>Independently problem solving</li> <li>'Ask 3 before me' strategy</li> <li>Trying our personal best</li> </ul>	<ul style="list-style-type: none"> <li>If we need help outside and we can't solve the problem ourselves, we seek a Yard Duty teacher or one of our '5 Safe People'</li> </ul>
<b>We show Responsibility</b> by	<ul style="list-style-type: none"> <li>Wearing our school uniform</li> <li>Taking care of our own, other's and school belongings</li> <li>Keeping our hands, feet and objects to self</li> <li>Prioritising safety and learning</li> <li>Transitioning in a smooth, quick and safe manner</li> <li>Speaking to one of your '5 Safe People' if you are feeling unsafe</li> <li>Being an active bystander</li> <li>Participating in restorative conversations</li> </ul>	<ul style="list-style-type: none"> <li>Using the Calm Down space</li> <li>Being Ready to Learn</li> <li>Engaging in all learning tasks</li> <li>Utilising time in class effectively</li> <li>Asking for permission to leave the space</li> </ul>	<ul style="list-style-type: none"> <li>Wearing school hat in Terms 1 and 4</li> <li>Line up correctly (canteen, class)</li> <li>Walking under shelters</li> <li>Sitting down to eat in the Eating Areas (seats or under shelter)</li> <li>Placing our rubbish in the bin and picking up any rubbish</li> <li>Speaking to a Yard Duty teacher after an incident</li> <li>No hat, Play in Shade (under shelter, no playgrounds)</li> <li>Playing in supervised and outdoor spaces appropriately</li> </ul>