



On Site Supervision Protocols– Term 2

*In response to the current COVID-19 Health Crisis, the Premier of Victoria has directed **all schools** to move to remote/flexible learning from Term 2. We are in a public health and safety crisis. Safety is paramount to the health of our community and general population. It is safer for our children and staff to be at home to minimise exposure. It is therefore the expectation that reasonable adjustments must be made by the families for students to stay at home. The Victorian Government has stated that all students who **can** learn from home **must** learn from home. Exceptions will only be granted in **extremely limited circumstances**. This form does not guarantee that your child will be permitted to attend school. Permission will be granted by the principal on a case-by-case basis.*

Onsite supervision will be subject to very strict physical distancing and restricted access to play and socialising, to ensure safety for all. This includes staff who will be supervising students. Playground and access to play equipment is unavailable, as per government direction. Furthermore, most of our teachers will also be working from home and the volunteer staff on supervision are not available for direct instruction or any extra teacher support other than remote learning expectations

Students who have been granted permission to attend onsite supervision at school in extremely limited circumstances will have access to the following;

- Students and parent will access site with significant distancing. All will sanitise before entering the administration area to sign in.
- Students will be supervised by an adult with a current Victorian Institute of Teaching (VIT) registration or Working With Children Check, and may be a replacement teacher. This will not be your child's teacher.
- All food, lunch, snacks and water bottles need to be supplied by families. Students cannot use the drink taps.
- Workspaces will be kept at a 1.5m distance to ensure adequate social distancing is maintained and students will be unable to socialise in groups
- Hand sanitiser must be used at the entry/exit point of the classroom and on entry to school each day as well as throughout the day. The classroom will be cleaned and sanitised daily
- Students will bring their iPad from home and the same hard copy work that is sent home to families (Note that staff will be working from home and will not be teaching students on site)
- The program delivered on-site will be the same as the program delivered to students undertaking remote learning. Students on-site will be supervised only by the onsite adult but follow the remote program provided by their classroom teacher. This adult cannot assist the child within a 1.5m radius. The student will need to seek assistance from their teacher via remote learning.
- Break times will be provided at school in the courtyard without the use of any playground or equipment, and social distancing will be strictly adhered to
- There will be no access to other parts of the school (their classroom, specialist rooms, the gym or the wider school playground)
- Students are required to wear school uniform while on-site at school
- No person will be able to bring a sick child to school, sick children will be isolated immediately and a phone call made for immediate pick up. When there is no response from any parent or emergency contact, an ambulance will be called.
- School hours are strictly from 8.45am and pick up at 3.20pm
- Big Childcare has a before and after school care and you will need to contact them directly to book them in if needed.

Due to the current risk of Covid-19 infection, students will **not be permitted to play on the playgrounds** at school or share ball games during this time.

The only entry and exit point to the school will be at the Administration Office (no gates will be open). The floor is marked to ensure appropriate social distancing of 1.5m. **An adult will be required to sign child/ren in and out each day.** Students will work independently and check in on SeeSaw, zoom and Google classroom with their offsite teacher.

It is important that we work together and support each other during this challenging time. I understand that this new way of learning will present many challenges for parents, staff and students. I ask that you work with us as we navigate these uncharted waters.

As always, please don't hesitate to contact me if you need clarification in regard to onsite attendance.

David Allibon

Acting Principal

Example of a day for Onsite Flexible and Remote Learning

Time	Activity	Description
8.45-9 .15 (or time allocated)	Parent sign in	Parent to bring students at this time or bring time when at work and pre arranged as per form during school time.
9.00 - 10.30	Learning time	Log into Google Classrooms or See Sw, Complete Set Tasks. Attend online Meetings
10.30-11	Break time	Students in courtyard (No play equipment, adhering to social distancing)
11.00 - 12.30	Learning time	Log into Google Classrooms or See Sw, Complete Set Tasks. Attend online Meetings
12.30 - 1.00 pm	Lunch break time	Students in courtyard (No play equipment, adhering to social distancing)
1.30-2.15	Learning time	Independent work
2.15 - 2.30	Break time	Students in courtyard (No play equipment, adhering to social distancing)
2.30 - 3.15	Learning time	independent work

Start of Day

- No Child will be admitted onsite unless permission is granted and they are on the approved list
- 1 Parent per child wait on cross (Hand sanitise before entering , no other family members can enter)
- Parent signs child in, that child is well, confirms time of pick up and contactable on phone number
- Each child sanitises hand and bag and goes to designated table and sets up for learning
- Children starts learning (supervisor cannot help set up)

Supervisor

- works at teacher desk
- directs students to online learning or copies hard copies of learning folder
- permits child to go to Foundation toilet. 1 child at time (external door locked)
- Announces break times
- Ensures all students adhere to 1.5m.
- No Child can use the drink taps

Students

- will work independently and checkin when required
- will use Google Classroom and SeeSaw independently
- will ask supervisor to go the bathroom
- will stay 1.5m away from all students and supervisors at all times.
- will use equipment provided or from home
- Sanitise regularly through the day
- cannot use the drink taps

Parents

- Adhere to signed consent from and ensure students are sent to school well and adhere to agreed times
- explain onsite learning requirements to child to ensure they understand social distancing and the environment
- Ensure students can independently use their iPad , Google Classroom and access online learning.

End of Day / student pick up time

- Parents will pick up children at first possible time.
- 1 parents only will pick up child from office
- Hand sanitise before entering office area.
- Inform supervisor and email School via Compass if circumstances change.